

**REGULAR MEETING
GOVERNMENTAL AFFAIRS COMMITTEE
APRIL 9, 2009 – 4:00 P.M.
TRIBAL OFFICE BOARDROOM**

1. Vice-Chairperson Jeremy Weso called the meeting to order at 4:00 p.m. Roll call was taken with a quorum present. MEMBERS PRESENT: Jeremy Weso, Randal Chevalier, Ben Kaquatosh (late), Kathy Kaquatosh, Wayne Waupoose, and Rose Ponfil. MEMBERS ABSENT: Laurie Boivin (excused). Also present: Brett Hoffman and Linda Peters, recorder.

2. Moment of Silence. A moment of silence was observed.

3. Approval of Committee By Laws

The Committee discussed changing the date of the meeting to the 4th Wednesday of every month due to the conflicting schedules for some of the Committee members. It was also discussed to include language about the approval of the monthly narratives and there are some typographical errors that need to be corrected.

The Committee agreed that the By Laws should be reviewed when a full Committee is present.

Motion made by Kathy Kaquatosh to table the Committee By Laws until a full Committee is present. Second was by Rose Ponfil. All those in favor of the motion signify by saying aye. Motion carried: 4 for, 0 opposed, 0 abstentions and 2 absent (Boivin and B. Kaquatosh).

4. Approval of Minutes dated March 12, 2009

The Committee reviewed the minutes and corrected the punctuation and grammatical errors.

Motion made by Randal Chevalier to approve the minutes dated March 12, 2009 with corrections. Second was by Kathy Kaquatosh. All those in favor of the motion signify by saying aye. Motion carried: 4 for, 0 opposed 0 abstentions and 2 absent (Boivin and B. Kaquatosh).

(B. Kaquatosh entered at 4:12 p.m.)

5. Procurement Policy: Discussion/Recommendations

Brett Hoffman reviewed the amended Procurement Policy with the Committee. The Committee requested to add Page numbers, section number for reference purposes add timetables to the check request section, and to review the debarment complaint process to only utilize the Internal Audit Department as the last step.

Currently, the Menominee Tribal Legislature approves all contract bids. The amended policy would allow the Management Team to approve bids under \$100,000.00. All bids **over \$100,000.00** would still need Legislative approval. If the Committee members have any other suggested changes, they will forward their comments to Mr. Hoffman to make these changes, and bring back a clean copy to next month's meeting for approval.

Motion made by Ben Kaquatosh to table the Procurement Policy as submitted and Mr. Hoffman will make the necessary changes and this Policy will be discussed at the next meeting. Second was by Kathy Kaquatosh. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 0 abstentions and 1 absent (Boivin).

6. MITW Vehicle Use and Maintenance Policy and Procedures:
Discussion/Recommendations

The Committee discussed the Policy and the potential liability that could incur if an employee violates this Policy. The Committee agreed that the Legal Department would need to review this policy and render an opinion concerning the Tribe's liability issue, and does this policy comply with the GSA requirements.

Motion made by Randal Chevalier to table item # 6 – MITW Vehicle Use and Maintenance Policy and Procedures until the Committee received the legal opinion. Second was by Kathy Kaquatosh. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 0 abstentions and 1 absent (Boivin).

7. Backgrounding Volunteers Policy: Discussion/Recommendations

The Committee received the Caregivers Act Policy in their packets. Ben Kaquatosh explained further that chaperones and volunteers are done right now, but if a parent wants to chaperone their own children, they can do so, even if the parent could not pass a background check.

Kathy Kaquatosh and Jeremy Weso will research this item to find the policy that determines the qualifications necessary to chaperone.

Motion made by Kathy Kaquatosh to table item # 7 – Backgrounding Volunteers Policy until the next meeting. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 0 abstentions and 1 absent (Boivin).

8. Monthly Narratives

The Department's that report to this Committee also report monthly to the Legislature. The Chairman's staff will get a copy to the two Committee members that are not part of the Legislature, or part of the Management Team.

The Committee will review the necessity of programs reporting to them when they review the By Laws next month.

9. Other Business

Jeremy Weso informed the Committee that a Public Hearing to Amend Ordinance #82-10 – Menominee Tribal Preference will be held on April 16, 2009 with the Final Approval on the same evening.

The Committee would like to review the Debt Collection Ordinance to include that payback agreements that are entered into are not voluntarily are held until the debt is paid in full.

10. Adjournment

Motion made by Kathy Kaquatosh to adjourn the meeting. Second was by Randal Chevalier. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 0 abstentions and 1 absent (Boivin).

Meeting adjourned at 6:04 p.m.

Respectfully submitted by,

Linda Peters, recorder
Chairman's Office